



## **Information on registration for compulsory school attendance for the school year 2023/2024**

**Enrolment for compulsory school attendance** will take place **on 3 and 4 April 2023 from 1 pm to 5 p.m.**, when the child and his/her legal guardian will arrive at school at the appointed time. Registration for the selected date will be available on the school website <https://tiptoes.cz/en/primary-and-lower-secondary-school/registration-open-days/>  
Alternate enrollment dates can be arranged individually until April 28, 2023.

### **Submitting an application**

The legal guardian applies for the child's enrolment - the application forms and the child's enrolment sheet (or request for deferment) can be found on <https://tiptoes.cz/en/download/>.

In justified exceptional cases, the Application for admission and a Pupil Enrolment Form with a plain copy of the pupil's birth certificate can be delivered to our PRIMARY SCHOOL and MATERNITY SCHOOL TIP TOES s.r.o. between 3 April and 28 April 2023 by the following ways:

1. to the school's mailbox (ID eiejfj9)
2. by email with a recognised electronic signature (you can't just send a plain email!) to [office@tiptoes.cz](mailto:office@tiptoes.cz)
3. by post - to the following address: PRIMARY SCHOOL AND MATERNITY SCHOOL TIP TOES s.r.o., Královická 915, 250 01 Brandýs nad Labem - Stará Boleslav
4. by personal delivery - by dropping it into the mailbox located at the entrance to the primary school, Královická 915, Brandýs nad Labem - Stará Boleslav

**Fulfilling the school attendance obligation** (according to Section 36 (3) of the Education Act)

Compulsory school attendance begins at the beginning of the school year following the day on which the child reaches the age of six, unless a deferment is granted. Children who will have reached the age of 6 by 31 August 2023 at the latest, i.e. children born between 1



September 2016 and 31 August 2017, and children who have been granted a deferral of schooling at the time of registration in April 2022, will be enrolled in the first year of school for the school year 2023/2024.

## **Early entry to school**

A child who reaches the age of six between September and the end of June of the relevant school year may be admitted to compulsory school attendance in that school year if he or she is of adequate physical and mental development and if his or her legal guardian so requests. The admission of a child born between September and the end of December to compulsory school attendance under the second sentence shall also be subject to a recommendation from the school advisory body, and the admission of a child born between January and the end of June shall be subject to a recommendation from the school advisory body and a medical specialist, which shall be attached to the application by the legal representative.

## **Deferment of school attendance**

If a child is not physically or mentally mature enough, the start of compulsory schooling may be postponed for one school year. The decision to postpone school attendance is made by the school principal pursuant to Section 37(1) of the Education Act on the basis of:

1. a written request from the child's legal representative submitted at the time of the child's enrolment in compulsory school (<https://tiptoes.cz/en/download/>); and
2. a recommended assessment by the relevant school advisory body; and
3. a recommended assessment by a medical doctor or clinical psychologist

A written application for deferment of compulsory school attendance can be submitted at the school office or by mail no later than 28 April 2023.

If the child is represented by a person other than his/her legal guardian, it is also essential that he/she documents his/her authority to represent the child.



## **Criteria for admission of children to Grade 1**

Children will be admitted to Year 1 class capacity according to the following criteria in the following order:

1. Children attending the Czech-British preschool TIP TOES (continuity of the educational program is ensured) and children who have been granted a deferment of schooling at enrolment in April 2022.
2. Children whose sibling is a pupil in primary school or preschool education at TIP TOES Nursery School
3. Children from the catchment area Brandýs nad Labem - Stará Boleslav
4. Other children interested in education at TIP TOES Primary School.
5. In the event that the number of children who meet the criteria of each point in the order specified exceeds the number of available places, the Head of School will decide by lot.

The number of children admitted to Year 1 is 20.

## **Enrolment results**

The school principal shall decide on the admission of a child to primary education in an administrative procedure.

The decision on the admission of a child to primary education will not be sent out, but will be announced by publishing a list of admitted/not admitted applicants on:

- the main entrance door of the school
- on the school website: <https://tiptoes.cz>

Applicants will be listed under their assigned registration number.

In accordance with Section 67(2) of Act No. 500/2004 Coll., the Administrative Code, a written decision will be made regarding your child's admission. The legal guardian can request a written decision by email: [office@tiptoes.cz](mailto:office@tiptoes.cz) . The written decision will then be collected from the school office at a pre-agreed date and time.



**ZÁKLADNÍ ŠKOLA a MATEŘSKÁ ŠKOLA TIP TOES s.r.o.,  
Fakultní škola Univerzity Karlovy, Pedagogické fakulty**

Brandýs nad Labem, Královická 915,  
IČO 24256510, IZO 181 043 939, Tel: 739047470, [www.tiptoes.cz](http://www.tiptoes.cz)

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The decision not to admit the child to primary education will be delivered to the child's legal representative by post in his/her own hands.

The list will be published in both ways for at least 15 days. The expected date of publication is 3 May 2023.

In Brandýs n.L. - St. Boleslav on 10 March 2023